

## DEPARTMENT OF SPORT, RECREATION, ARTS & CULTURE

### CHIEF FINANCIAL OFFICER

**Salary Range: An all-inclusive remuneration R1 127 334 (Level 14)**

**Head Office Ref: DSRAC 01/02/2018**

**Minimum Requirements** : A Post Graduate Qualification at NQF Level 8 in Finance / Auditing / Accounting. Eight (8) years' experience in an accounting environment, of which a minimum of five (5) years' experience must be in the immediate lower position (i. e. Senior Manager Level). A Certified Chartered Accountant (SA) qualification, active membership in professional bodies like SAICA, CFA, etc. coupled with extensive Public Sector Financial Management experience will be an added advantage. Proven record of Leadership and Strategic capability in managing large and complex environments, innovation and project management capabilities, excellent communication and problem solving skills, advanced technological skills (expert on the use of Microsoft Applications). A clear understanding of the PFMA, Treasury Regulations, GRAP, GAAP, complemented ability to work within a deadline driven and regulatory environment. A valid driving licence.

**KPA'S:** In support to the Accounting Officer, the incumbent will act and assume duties as the Chief Financial Officer of the Department. Developing and executing a financial and business support strategy, implement the Financial Management Plan of the Department based on the mandate of the Department and in line with the requirements of the Public Finance Management Act. Exercise managerial oversight in the formulation and implementation of the Department's corporate financial governance programme. Provide leadership and sustainable operational management of the Department's Finance function. Ensure that Finance function performs effectively and optimally with regards to the Department's requirements for stakeholder relations management. Ensure alignment of functions and business processes as well as acquisitions and utilization of appropriate systems and solutions within Business support functions. Contribute as part of the Executive Management collective to the accountability for performance of the Department. Ensure that the Department's financial management programmes and models meet all statutory and relevant corporate governance conventions and standards. Implement budgetary controls and effective internal control systems in the accounting and reporting cycles. Implement Supply Chain and Asset Management systems.

**NB: Forward applications to the following centre**

Enquiries – Ms. N. BODLANI Tel: **043 492 0280/072 883 3625**

Post to: The Senior Manager: HRM, Department of Sport, Recreation, Arts and Culture, Private Bag X0020, Bisho, 5605

Hand deliver to No. 5 Eales Street, Wilton Zimasile Mkwayi Building, King William's Town, 5605

**Closing Date: 16 MARCH 2018 @ 15H00**

**Note:** Applications must be submitted on Z83 form, obtainable at any public service department or on the internet at which must be signed (an unsigned Z83 form will disqualify an application) and should be accompanied by a recently updated comprehensive CV as well as certified copies of all qualification(s) (Matric certificate must also be attached) an ID document and driver's license (where applicable). Non RSA citizens/ Permanent Resident Permit Holders must attach a copy of his/her Permanent Resident Permit to his/ her application. Should you be in possession of a foreign qualification, it must be accompanied by an evaluation certificate from the South African

Qualification Authority (SAQA). Failure to submit all the requested documents will result in the application not being considered. Correspondence will be limited to shortlisted candidates only. If you have not been contacted within 3 months after the closing date of this advertisement, please accept that your application was unsuccessful. Suitable candidate will be subjected to a personnel suitability check (criminal record check, citizen verification, financial/ asset record check, qualification/ study verification and previous employment verification). SMS applicants will be subjected to a technical exercise and undergo competence assessment. Successful candidate will also be subjected to security clearance process. Where applicable candidate will be subjected to a skills/ knowledge test. Successful candidate will be appointed on a probation period of 24 months. The department reserves the right not to make appointment (s) to the advertised post (s). **Females and persons with a disability are encouraged to apply.**

**Applications received after closing date will not be considered. All applications must be submitted to the relevant centre as specified in the advert**

**No Faxed or Emailed applications will be accepted.**